



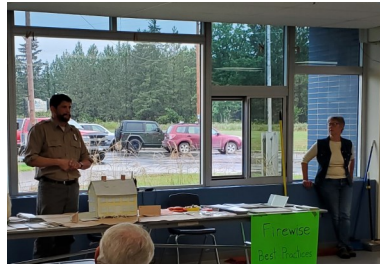
# Duluth Township Newsletter

November 2022

Township website: [www.duluthtownship.org](http://www.duluthtownship.org)

## What's coming up.....

- ◆ Town Board Minutes p. 3
- ◆ Retirement Announcement p. 4
- ◆ Meet the New Police Chief p. 7
- ◆ What's in the Kitchen p. 8
- ◆ Recycling p. 9



## Homesteaders

Dorothy Aho

November 2, 2022: Wednesday 12:30 pm.  
We will have our annual fall harvest potluck and play bingo afterwards.

December 7, 2022: Wednesday 12:30 pm.  
Christmas Celebration with potluck and song.

January 4, 2023: Wednesday 12:30 pm.  
New Year Celebration, with potluck and bingo.

**Everyone is welcome!**

The Clifton Fire Department hosted two community events this fall. Fire Wise was in September at the North Shore Community School and focused on increasing wildfire resiliency in the community. Minnesota Power and Cooperative Light and Power were among the sponsors at the event. There were presentations from the Red Cross as well as on powerline safety.

Chipper Days was the second weekend in October at Fire Hall #1 and enjoyed a fantastic turnout.

Thank you to everyone who attended and volunteered!

*Photos on this page are from the events.*

\*To see color versions of the photos in this Newsletter, visit the Town's website: [www.duluthtownship.org](http://www.duluthtownship.org)

## Thanks to all of the contributors to this issue

Dorothy Aho, JoVanna Balquier, Valerie Brady, Nicole Chatterson, Bob Engelson, Shelly Pierson Evans, Mark Haselow, Sue Lawson, Beth Lukiart, Beth Mullan, Sherry Rovig, Carol Surine, Molly Tillotson



### Fire Department

Bob Engelson, Chief

Sherry Rovig, Secretary/Emergency Operation Dept. Director



### Police Department

Mark Haselow, Chief

Paul Johnson, Officer

It's been a busy few months for the Department, with a high call volume, two successful community events, and several training opportunities. We have been paged out 110 times as of mid-October. Training included search and rescue training with Fredenberg FD, mass casualty triage training with SLC Rescue Squad and Normanna FD, as well as our monthly inhouse training. A Fire Wise event in September showcased a variety of resources to help residents make their property more resilient and safer. We were fortunate to have sponsorship for the event from MN Power, Coop Light and Power, Mary Anne Daniel, Ann Cox, and the Department, which allowed us to award some great door prizes. Participants included the DNR, Red Cross, St. Louis County Emergency Management, CLP, Lake County Soil and Water Conservation, and NRCS – the Natural Resource Conservation Service. CLP provided powerline safety information and NRCS provided information on incentive programs to help remove dead and dying balsams. Contractors, TNT and North Harbor, were available to talk about different options for tree removal. As usual, great refreshments were donated by residents and much appreciated. In October, our annual Chipper Days saw a record amount of brush to be chipped. Community members reported over 400 hours of clearing, hauling, and other wildfire fuel mitigation activities.

We gratefully acknowledge two of our long-time members:

#### In Memory of Everett Swartz

Our friend and Normanna neighbor, Everett Swartz, passed away on August 26, 2022. He was a volunteer firefighter and first responder for both Clifton and Normanna Fire Departments. His volunteer service spanned over six decades fighting fires, starting at 14 years old when he accompanied his dad to fight his first wildfire. Everett was first a member of Clifton Fire and then became an organizing member of Normanna Fire Department. Years later, he became a first responder and rejoined Clifton, serving on both departments until his retirement in 2019. Everett was also a Fire Warden for forty years. He was quick with a smile and always had a story to share. He will be sadly missed.

#### Thanks to Don McTavish

Our friend and neighbor, Don McTavish, has been quietly serving the Clifton Fire Department for over 20 years. Don has decided to retire from our roster. Don started by attending our meetings when he was editor of the Township's Newsletter to write the Fire Department column. After retiring from his role as editor, he continued as a volunteer, supporting the Fire Department in a variety of large and small projects over the years, including creating, organizing, and updating our fleet records and fleet-tracking summaries, and completing the initial fire sign audit for both Duluth and Alden Townships. Don was part of our truck committee tasked with the acquisition and project management of the building of our "Liberty" Tender 1, and also with the FEMA granted "Forstner" Tender 2. With little fanfare or recognition, Don has been the unsung hero in the background of our fleet. Don has a quiet quality about him, slyly pointing you in the direction of more information, more expertise, and better problem solving and solutions. For that, and so much more, we are grateful.

### For medical & police emergencies, call 911.

Sign up for email police alerts and other urgent or informative notifications at the Township website:

[www.duluthtownship.org](http://www.duluthtownship.org)

### Police Events:

For the months of August 2022 and September 2022, there were 128 recorded police events. The following is a complete list of Initial Complaint Reports and officer-related activity within the Township. Most were direct service to residents. There were 27 requests for checks on homes or businesses and 13 medical emergency calls. There were 10 reports of attempts to locate a careless driver and 10 traffic related warnings/citations. There were 7 calls for assistance to other agencies as well as 6 health/welfare checks and 5 each of civil processes and disturbance complaints. There were 4 reports each of animal complaints, suspicious vehicles, suspicious activities, fire alarms, theft complaints, mental health crises, and extra patrol requests. There were 3 reports of burglar alarms and 3 unknown trouble complaints. There were 2 each of the following reports: property damage accidents, public assists, and neighbor trouble. And finally there was 1 of each of the following reports: fraud, warrant arrest, juvenile trouble, hazard check, and damage to property.

If you have any information about any criminal activity in our community, please contact the Duluth Township Police Department at: 218-525-5705, on our mobile phone: 218-393-8407, or by email:

[duluthwppolice@duluthtownship.org](mailto:duluthwppolice@duluthtownship.org).

**Note:** If you need/want/expect a police squad to respond immediately, call 911. Other than 911, the quickest way to get our police response is to leave a message on our squad phone (218-393-8407).

### SMOKE DETECTORS AND FIREWISE ASSESSMENTS

The Red Cross has provided us with more free smoke detectors for our community. If you lack working smoke alarms in your home or your existing smoke alarms are out of date, we can provide new ones. If you have difficulty installing them yourself, you can sign up for our volunteers to do the installation. We are also offering Fire Wise assessments for Township residents. An assessment includes a site visit with specific recommendations for ways the property can be improved for fire safety and emergency access. To sign up for any of the above services, mail the form below or email us at [cliftonfiredepartment@gmail.com](mailto:cliftonfiredepartment@gmail.com) or leave a message at (218) 525-9240 with your contact information, including a phone number. We will get back to you to arrange a convenient time. Please indicate which service(s) you would like.

SMOKE DETECTOR REQUEST  FIREWISE ASSESSMENT

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE NO. \_\_\_\_\_

PREFERRED TIME TO BE CONTACTED: \_\_\_\_\_

MAIL FORM TO: CLIFTON FIRE DEPT.

6092 HOMESTEAD RD., DULUTH, MN 55804



Dave Edblom, Blane Tetreault, Angela Wilson, Planning Director Liz Strohmayer, and Dave Meyer. (Not pictured) Pam West, Justin Osadjan, and Tony Mancuso.



Town Board Supervisors: Penny Morton, Jim Ward, Rolf Carlson, Stacia Grayson. (Not pictured) Tim Strom.

### Summary of Planning Commission Meetings

Official minutes by Planning Secretary Beth Mullan are available on our Township website: [www.duluthtownship.org](http://www.duluthtownship.org)

### Summary of Town Board Minutes

Official minutes by Town Clerk Nicole Chatterson are available at the Town Hall and on our Township website: [www.duluthtownship.org](http://www.duluthtownship.org)

#### August 25, 2022 Planning Commission Meeting.

Commission members present: Angela Wilson, Pam West, Blane Tetreault, and Justin Osadjan.

A public hearing was held for a request for an extension to an Interim Use Permit for a short-term rental at 5420 McQuade Road. The original Interim Use Permit was granted on August 26, 2021. The owners of the home teach overseas and bought the property in order to have somewhere to live when they return during school breaks. They used the home as a short-term rental while they were away to offset costs. The rental has been successful and they wish to extend the permit. The criteria from the Ordinance for considering extension of an Interim Use Permit are 1) Demonstrated compatibility with the neighborhood; 2) Any detrimental effects documented during the period of the interim use; and 3) Any increased costs to the Town as a result of the interim use. The Town had not had any complaints pertaining to the rental. There was one public comment and that person was concerned about potential trespassing on their property but did not indicate they had had any such issues over the past year. The request for an extension of the permit was approved for one year with a limit of 200 rental days.

Another public hearing was held for a variance from the requirement that the height of a non-conforming structure not be increased through construction of an addition for a home at 5356 Greenwood Rd. The owner was adding onto the home by adding a second story. The existing home met all setbacks except the rear yard setback, causing it to be considered a non-conforming structure. None of the setbacks would be increased by the proposed construction. The owner demonstrated with photos that the addition would not interfere with his neighbors' views of the lake. There were no comments on the request and the variance was approved.

A resident of the Township living on Shilhon Road was present to discuss options for a short-term rental at his home. He wanted input before doing any construction. The Commission agreed that he could submit a plan as an Interim Use request and then initiate construction only if it were approved.

The Planning Director reported that there have been a lot of Land Use Permit applications and Parcel Split Review applications and it had been a busy summer.

#### September 22, 2022 Planning Commission Meeting.

Commission members present: Angela Wilson, Dave Edblom Pam West, Justin Osadjan, Dave Meyer, and Tony Mancuso.

Planning Director, Sue Lawson, announced her retirement from her position effective at the end of October. Tim Strom outlined plans for Liz Strohmayer, current Planning Assistant, to step into the position.

### Happy Trails to Sue Lawson!!

The Planning Commission and Staff would like to take this opportunity to wish Sue Lawson well as she moves on from her position as Planning Director to new adventures. Since taking the position in 2008, Sue has served with great dedication to the Township and its residents, striving to make the Town welcoming to newcomers while retaining the character and community that make it what it is. Among her many accomplishments are guiding the Planning Commission through updating the Town's Comprehensive Land Use Plan, two major Ordinance updates, a Trails Plan for the Township and an updated Guide to the Township. She brought considerable experience and skill to the position, executed her duties with a spirit of cooperation and serving the greater good, and interacted with both colleagues and residents with respect, empathy, and fairness. The Town is a better place for her efforts. We will miss you, Sue!

#### August 11, 2022, Town Board Meeting:

In attendance: Supervisors Rolf Carlson, Penelope Morton, and Tim Strom. Absent: Stacia Grayson and Jim Ward. **Reports:** Treasurer: Beginning balance \$637,908.05, deposits \$357,330.94, expenses \$27,138.56, ending balance of \$968,100.43. All claims were approved for payment, and the payroll net account distribution and claims list for approval were signed. Public Comment: Shane Stolp from North Shore Community Rink provided an update regarding the work on the skating rink. They have received \$31,000 which gets them close to the goal of \$80,000-\$120,000 to replace the hockey boards. He requested that the Board set aside the remaining balance due for the hockey boards. The Board suggested they bring this suggestion to the next Annual Meeting as a proposal for use of some of the ARPA funds. Lila White shared a copy of a letter she received from St. Louis County regarding the possibility of the County purchasing some land from homeowners to allow the County to fix the Scenic Route in upcoming years. It's still in the planning stage. Judith Torrance provided the Board with information about green burials. Rolf, Molly, and Judith will discuss it further. Police: Shawn sent an email regarding his retirement, thanking the Board and Township for the opportunity to serve this community. Resolution 08112022: Master Joint Powers Agreement JPA and Court Services. Penny moved to approve Resolution 08112022. Seconded by Tim. Resolution passed. Tim moved that Rolf, Nicole, and Mark are authorized to sign any paperwork. Penny seconded. Motion passed. Fire: The Fire Department is at 83 calls for the year. There are Fire Wise events coming up. There are 305 fire signs at the Town Hall. The FD will do an update survey when they deliver the new calendars. The generator hasn't been working correctly; they are looking into maintenance contracts. Planning: There has been little progress with Zurcher. Sue spoke with the Town's attorney, who suggested the DNR do the work. If no, a strongly worded letter will be sent. There was a question regarding renewing a short term rental, would that be considered under the new or old Ordinance? That is a question for the Town's attorney. Roads: Jim completed a contract for winter plowing with the County. Town Hall: Jaws Computer provided a quote for camera and installation. Tim moved to authorize purchase and installation. Seconded by Penny. Motion passed. ARPA: Tim changed the language of the flyer and it was decided that it should be sent out in the newsletter, as an email blast, and posted on the Town's website and Facebook page.

#### September 8, 2022, Town Board Meeting:

In attendance: Supervisors Tim Strom, Rolf Carlson, Jim Ward, and Stacia Grayson. Absent: Penelope Morton. **Reports:** Treasurer: Beginning balance \$968,100.43, deposits \$25,638.75, expenses \$70,844.43, ending balance of \$922,894.75. All claims were approved for payment, and the payroll net account distribution and claims list for approval were signed. Public Comment: Torgeson Road: Residents on Torgeson Road spoke to the Board regarding water collection on the road after rain events. Water flows down the road and pools on the properties at the end of the road. Road ditching was discussed as a way to prevent this from happening. The residents also brought up the possible turnaround project that was talked about 3 years ago. The turnaround issue wasn't resolved at this meeting. Jim said he'd have the road ditched before winter. NSCS Community Rink: Members from the North Shore Community Rink discussed the request for additional funds from the Town for new hockey boards at the skating rink. Stacia moved to advance \$60,000 out of the TWP Capital Improvement Plan with the expectation that the funds might be replaced and will be refunded with the ARPA funds at the Annual Meeting with a request from the Electors. Seconded by Tim. Motion passed with a vote of 3:1. Police: All is quiet in the Township. Fire: There are two upcoming Fire Wise events. The question was raised on mileage pay for training. Chief Bob can approve the requests within his budget. Planning: Sue provided a retirement notice and informed the Board that Liz is ready to step into the role of Director. Resolution 09082022: The Town Board resolved that after Sue retires, if Sue helps the Town with information or advice it is strictly as a volunteer not as an employee and it will be without compensation. The resolution passed unanimously. **(Minutes continue on page 4)**

Regular **Planning Commission meetings** are held on the fourth Thursday of the month at **6:30 pm** in the Town Hall

Regular **Town Board meetings** are held on the second Thursday of the month at **6:30 pm** in the Town Hall

## Parting Words from the Planning Director

Sue Lawson, Planning Director

I'll be leaving my job as Planning Director on November 1, 2022, after 14 or so years. In those years I have been very fortunate to be able to meet so many folks in the Township. My experiences have been rewarding in many ways, sometimes challenging, and mostly I have been grateful to be a part of the Township community.

I thank all my co-workers and the Town Board. As you may be aware, we all work part time, so it was extremely important for us in Planning and Zoning to have the Town Clerk and the Deputy Clerk as the voice that folks begin with to get their questions about zoning answered. Thanks to retired Town Clerk, Ann, and to Nicole and Hannah, currently in the Clerk's Office. They have done and are doing a wonderful job.

Thank you to the Planning Secretary, Beth Mullan. Beth's work is far beyond taking notes at the Planning Commission meetings. She manages our databases, does data analysis, develops the necessary forms for applications, and responds to numerous inquiries from folks.

This year I began working with Liz Strohmayer who will be taking over when I leave. The department will be in good hands.

Thank you to the Planning Commission members who, over the years, have contributed so much to the Town. Their jobs are not easy. When decisions are made regarding requests for variances or conditional uses, they are put in a difficult place. Many times they are making decisions about what their neighbors can do with their property. Over the years, they have always listened carefully and attentively, strived to be fair, and in the process their kindness has shone through. The Planning Commission also spent many, many hours working on updating the Town's Comprehensive Land Use Plan along with many devoted community members who served on the Comprehensive Land Use Plan Steering Group. The Commission also spent many hours updating the Zoning Ordinance.

People are what make our Township what it is. My hope for the Township is that each of us will continue to do our part in upholding the values described in the Comprehensive Land Use Plan. In particular, the values we espouse about community life: *"The respectful and friendly acceptance of our community towards our neighbors and others, honoring the richness, diversity, and inherent dignity of all people. The willingness of our community members to actively engage in our community and to volunteer to provide vital, basic services for our Township, such as Town government, the volunteer fire department and medical First Responders. Our neighbors and their friendliness, though they may not be close in proximity, we know we can rely on them."*

## Fall Leaves and Healthy Streams

Val Brady



Welcome to fall and all the leaves – both beautiful and lots of work at the same time. As you are admiring their gorgeous colors while raking or blowing them off of your yard, keep in mind that this natural occurrence can be too much of a good thing for our ditches and streams. Specifically, too many leaves in our ditches can clog culverts, creating yet another problem to deal with. Perhaps more surprising, the streams don't actually need the extra leaves from our yards. These leaves break down and add nutrients to the streams. So the leaves that fall in the streams naturally are fine, but don't rake leaves into the ditches along your property. These leaves will get washed into our streams, which don't need those extra nutrients. Help us keep our streams clean by being part of the solution to stormwater pollution.

## Summary of Town Board Minutes Continued

Official minutes by Town Clerk Nicole Chatterson are available at the Town Hall and on our Township website: [www.duluthtownship.org](http://www.duluthtownship.org)

**Roads:** A busy month and a half. 75% of our stockpile in the gravel pit has been used. Jim contacted Silver Creek Township to help apply chloride on our roads. Tim reached out to Kurt Rogers about snow plowing for the upcoming season. **Town Hall:** The Township received an email about a display case available if interested. Tim moved that the Board authorize the Clerk and Stacia to look into the display case and decide if the Town has use for it. Seconded by Stacia. Motion passed. The Clerk requested that the Board consider getting a new computer tower for the office. Tim moved to authorize the Clerk's office to purchase a new computer and not to exceed \$900.00. Seconded by Jim. Motion passed. **American Rescue Plan Act:** The noticed drafted by Tim will be in the Nov. Newsletter. It will also be included in the blast email for the Sept. Newsletter, posted on the Town's website and Town's Facebook page. **Personnel:** MAT annual conference is on Oct. 14-15, 2022; the Clerk asked to attend. The conference is helpful and full of useful information. Tim moved to authorize Nicole to attend the MAT conference and use the credit card for travel expenses, such as lodging and meals, related to the MAT conference in Oct. Seconded by Stacia. Motion passed.

## Hall Rental

The Town Hall is now available for rental. Contact the Clerk's office to make reservations.

The Community Room is also available for public use during office and recycling hours. The hours are posted on the Town's website: [www.duluthtownship.org](http://www.duluthtownship.org) and on page 9 of this Newsletter.

## French River Book Club

Carol Surine

The November book choice is An Irish Country Doctor by Patrick Taylor. It is a Book Club in a Bag offering, and as usual, the books are available on the ledge to the right of the upper doors to the church. Please sign your name next to the copy number of your book.

The next meeting will be November 17 at 1 pm in the Fireside Room at French River Lutheran Church, 5310 Ryan Road. Our host is Skipper Sironen. If you have any questions, contact Carol Surine at 218-525-4426 or [carolsurine@gmail.com](mailto:carolsurine@gmail.com).

## BOOK EXCHANGE UPDATE

JoVanna Balquier

Fall is in the air and you wouldn't be-leaf the selection of books we have at the little free library inside the community room of the Town Hall. We have cozy mysteries, romance novels, historical fiction stories, as well as many books by popular authors. Come on down and find your next read!

If you bring donations, we kindly ask you to refrain from leaving non-fiction books like teaching manuals, textbooks, etc. Thank you and happy reading!



## Country Kids Day Care 218-343-6370

Infants to School Age  
Licensed  
Bus to NSCS & Lakewood  
Schools  
*Accepting Full and Part  
Time*

*Paid Advertisement*



## Two Harbors Area Food Shelf



*Our Mission: To reduce hunger and improve the health of those in need.*

Serving Lake & St. Louis County residents.

Food Distribution on Tuesdays from 10:00 am to 3:45 pm.

Call 218-391-8191 with any questions.

**For our Township youth:** Advertise for **FREE!** Any youth seeking work or **Township residents** needing help with various jobs suitable for youth (babysitting, lawn and garden maintenance, house cleaning, etc.) can submit an ad by email, by phone, or by dropping it off at the Town Hall to be published in the next edition of the Newsletter. I have had calls looking for workers!

The deadline for the next Newsletter is December 14, 2022. Call 525-5705 or email [deputyclerkduluthwp@gmail.com](mailto:deputyclerkduluthwp@gmail.com)



## SolFed Farm

Support local food production and get to know where your food is grown! Offering full and half CSA Farm Shares and seasonal farm stand. Farm shares run June-October. For more information check out our website or follow us on Facebook.

[www.solfedfarm.com](http://www.solfedfarm.com)

*Paid Advertisement*

To place an ad or list community meetings in the Newsletter, contact the Newsletter editor at: [deputyclerkduluthwp@gmail.com](mailto:deputyclerkduluthwp@gmail.com)



**Looking Through the Records**  
John Schifsky

**Looking through Our Township Records**

*Many of the Township records are stored in the Town Hall. One box contains records, the majority of which are from the 1930s. Selected quotes and summaries follow:*

**1916** Town Board instructs Mr. Shilhon to purchase maple flooring for the Town Hall and put it in. (*Do any readers know if that is the flooring in the Town Hall?*)

**1925** A resolution by the County Board establishes a County highway, a legally established township road (legal description follows) to be known as Bergquist Road. In the same year the County Board "amended and corrected" the name to read as Bergquist Road.

**1928** The County Board revisits the issue: "Said road shall be hereafter known and maintained as a County Highway, at the expense of said County, and to be known as the 'Bergquist Road'."

**1929** Town Board accepts the offer from the Alworth Land and Development Company to sell three acres of land for a town hall site.

**1932** The Town of Duluth wanted to build a Town Hall in 1930 for \$2300 but lacked the cash to cover the cost. Voters were asked to approve a levy of \$1000 which they did; a warrant was issued for \$1000 against the \$1000 levy. \$672 was collected but instead of applying that sum to the outstanding balance, the money was needed to pay other expenses. The Board asked the attorney Harry E. Boyle if this action was legal or not.

Undated (most likely the 1930s): "The state appropriation for fire fighting is not enough to furnish the necessary protection for all of the regions needing it. (In the previous year funds totaled \$100,000.) Because of increased settlement, extensive drainage and the cutting of timber the fire hazard has increased to a great extent."

**1932?** "All licenses for the sale of non-intoxicating Malt Liquors now in effect in St. Louis County, will expire on June 30<sup>th</sup>, 1933... the County Board will grant licenses for the year commencing July 1<sup>st</sup>, 1933, to the holders of licenses in your town as listed at the bottom of this letter, upon the payment of the required fee to the County Treasurer. (Names listed: Emma Opland, French River; Gust Dahlberg, French River; H. E. Forrest, 1530 W. 1<sup>st</sup> St., Duluth.)

**1934** The County Highway Department requested information about the location of Township roads. Town Board Chair David Ivarinen added a handwritten note on the bottom of that request: "I haven't anything to go by. We want the same roads snowplowed as last winter... If you must have another (list?) let me know and we will have to get busy and make you a map. It seems the Town does not own a map that has their roads all marked, it is quite difficult to get it right unless you have something to go by."

**1935** Letter from Acting County Agent to the Town Officer. It includes a brief outline of Land Clearing Program and some stipulations about the use of dynamite: 1) Officer must be satisfied the dynamite will be used on applicant's farm. 2) Dynamite will be used soon. 3) Applicant pays the cost of the dynamite in cash or work. 4) Applicant actually has land on which dynamite can be used advantageously.

**1960** "The Board establishes a county highway 100 feet in width to form a part of and be known as the Bergquist Road." (This resolution extended the already existing Bergquist Road.)

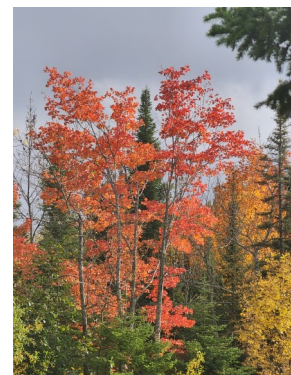
**1981** Fiscal year Township Financial Report shows road and bridge maintenance expenditures: \$5913.55. Snow removal: \$4072.93.

**1981** At the Annual Meeting town voters approved a total levy of \$55,983 (2003 levy was \$364,383). The 1981 total included levy amounts to the General Fund (\$5400), Road and Bridge Fund (\$11,038), and the Fire Fund (\$17,065).

**1981** The Western Lake Superior Sanitary District – Landfill Site Search Citizens Advisory Committee was created by the Sanitary District Board of Directors and charged with the responsibility of recommending a landfill site to the Western Lake Superior Sanitary District Board. (For more information about the proposed landfill see "A Landfill in Duluth Township?" The article appears in the "Duluth Township Newsletter", September 2018.)

**Township Clerks** have played and continue to play a significant role in Township governance. Nicole Chatterson is the current Township clerk. Previous clerks include:

- ◆ Anton Martinson
- ◆ Nels Espeland
- ◆ Hilma Duncan
- ◆ Dorothy Blomquist
- ◆ Linda Hauge
- ◆ Ann Cox



**Did you know?**

Two of every five home decoration fires are started by candles.

The three leading causes of Minnesota fires are all holiday staples: Cooking, heating and open flames.

Nearly half of holiday decoration fires happen because decorations are placed too close to a heat source.

**WINTER HOLIDAY SAFETY**

- Use flameless candles when decorating for the holidays.
- Make sure exit paths and exits are clear of holiday decorations and clutter.
- Cooking for a holiday gathering? Never leave food cooking on the stove unattended.
- Keep a timer with you when baking in the oven so you don't lose track of time; check on items in the oven frequently.



SFM.DPS.MN.GOV

445 Minnesota St., Suite 145, St. Paul, MN 55101 Telephone: 651-201-7200 Fax: 651-215-0525

**JULEBYEN 2022 SET FOR WEEKEND OF DECEMBER 3 and 4**

Do you love Swedish Meatballs ... Scandinavian Bakeri Treats, Artisan wares, and crafts? Then Julebyen is for you. Julebyen is a unique opportunity for folks to celebrate an outdoor Scandinavian-themed Christmas festival, which has become a holiday tradition for many families.

The Julebyen Express Train that brings festival goers from Duluth will be running along with the very popular "Troll Trains to Troll Canyon." We have already heard reports of troll sightings in the Troll Canyon area.

This year's activities will take place in the town's ball field that will be transformed into a festive marketplace and at the nearby Knife River Heritage Cultural Center, where the town's train depot has been restored back to 1900.

As in previous years, Julebyen will feature a bakeri serving lefse and krumkaka, artisan crafts sold from colorful huts in the marketplace, a children's craft workshop, outdoor games, marsh-mellow roast and winter sports as weather may allow. A variety of food options will be available at the village as well as the Heritage Center. Scandinavian music and dance and a flag parade will be ongoing throughout the day.

Julebyen is free to the public and sponsored by the Knife River Rec Council, a nonprofit. Proceeds support the many Knife River activities available to the public throughout the year.

Julebyen relies on more than 100 volunteers as well as various sponsorships such as Lovin' Lake County, CLP, MPR, and many more. For a complete schedule of activities, vendors, and sponsors, see [www.julebyen.us](http://www.julebyen.us). We hope to see you there!!

From: Knife River Julebyen Festival

For More Information:

Helene Hedlund, Chair

Cell: 218.841.8608

Land: 218.834.4338

Email: [hhedlund.dl@gmail.com](mailto:hhedlund.dl@gmail.com)

## ***New Police Chief in Town***

Chief Mark Haselow

Hello to the fine residents of Duluth Township. This is Mark Haselow, the new Chief of Police for Duluth Township.

I was born and raised in Two Harbors. I am married to my wife, Tricia, and we have three adult children and two grandchildren. Three days after I turned 18, I enlisted in the US Navy.

I spent four years in the military and served on two different ships. The first was the flagship for the Persian Gulf forces, and the second was a destroyer stationed in Rhode Island. After my military career, in my late 20's, I went to school at Hibbing Community College, where I graduated with a law enforcement degree.

My first law enforcement job was in Cook County. It was only a 6-month seasonal job to patrol the federal campgrounds. In October 1997, I was hired by the St Louis County Sheriff's Department. I spent over 23 years with them where I was a patrolman for most of that time. I did two rounds of transporting prisoners, an unwanted task that almost all deputies get assigned at some point! Also during my career, I took on the duty as one of the driving instructors for the department. I spent almost 15 years instructing officers how to drive and PIT cars (that's spinning them out).



In May 2021, I retired from the Sheriff's office.

Early this spring, Shawn Padden told me he was retiring. Shawn then offered me the position of Chief, for Officer Johnson was too busy with his two boys to take over.

I was honored when given the chance to go back to the career I enjoyed so much. If anyone wants to talk with me or ask a question, my door is always open.

## ***Cemetery Vault Requirement***

Molly Tillotson, Cemetery Sexton

The Town Board is considering a change to the vault requirement at the cemetery. Currently we require a grave box or vault for every full (non-cremation) burial. The purpose of a vault is to support the surface of the ground above a burial in order to reduce ground maintenance. There are many things that reduce or increase the amount a grave sinks including water content of the soil or presence of frost. The managers of cemeteries in northeastern Minnesota that do not require vaults report that this does not create a significant maintenance issue.

Some reasons a family might choose a non-vaulted burial are to reduce a burial's environmental impact, to save money, or to satisfy religious tradition. In the past ten years the cemetery has received a couple of requests for non-vaulted burials that have been turned away. Lately there have been a few requests from local residents who are preplanning their burials and prefer to be buried without a vault, including a resident who asked the board to reconsider the requirement.

As the cemetery sexton I have learned that there are many different approaches to death and burial, and my job is to attempt to make everyone feel at home and welcome in their community cemetery. When approached with a burial request, I want to say "Yes." Therefore I have asked that the Board of Supervisors revisit the vault requirement with an eye toward finding a way to say yes to a non-vaulted burial option. This topic will be on the agenda at December's Board meeting.



Don't forget to come out and vote on November 8, 2022. The polls open at 7 am and close at 8 pm at Town Hall. To see who's on the ballot, visit the Secretary of State's website at: <https://www.sos.state.mn.us/elections-voting/whats-on-my-ballot/>

## What's in the Kitchen

Nicole Chatterson, Town Clerk

One afternoon, when I had no idea of what to cook for dinner, I decided to scroll to the ends of Facebook in search of a recipe that fit two criteria. First, I must have all the ingredients available in my house because I had no plans to go to the grocery store. Second, it must be easy to prepare. So, my search began. I started by searching key words 'quick easy dinners recipe.' This led me to a group called "[Quick Dinner Recipes](#)" that had an endless list of options, many that did not require me to travel to the store. I picked out ten or so recipes and shared them with my husband. He was drawn to this meatball pie recipe, one of the first recipes I had viewed.

This recipe fit my criteria of having the ingredients and being easy to prepare. However, this recipe calls for a lot of dishes in the preparation process. You will need a saucepan for the roux, a saucepan to heat the milk, and a pan to boil the potatoes in. Now bear with me, it is easier than it sounds. The béchamel (beh(y)-shah-mehl) sauce, is often known as a white sauce in traditional French cuisine. It is made with a mixture of fat and flour. In this recipe our fat is butter; this is typically known as a roux. You continue cooking it with milk to a thickened consistency then adding salt and nutmeg to finish it off. My husband is not a huge fan of nutmeg, but he was pleasantly surprised by the finished product.



Once you have all the prep work completed, the dish itself only bakes for 15-20 minutes in the oven. One thing to note, you can make whatever meatball recipe you like for this.

This month I also received a recipe from a resident to test. They sent me a No Knead Seeded Oatmeal Bread recipe. I tested that in my kitchen, and I am happy to report this bread is a hit in our house. I would like to thank Carrie P who submitted the bread recipe, this was a wonderful addition to our dinner. One thing I would note on the bread recipe is that this takes two days, at minimum to complete, as there is a rest period for the dough of 8-48 hours. This is a hearty bread that is a perfect accompaniment to any dinner, great for sandwiches, excellent to serve with soup, or amazing for toast in the morning.

### No Knead Seeded Oatmeal Bread –Submitted by Carrie P.

*Note: the amount and type of seeds isn't important. Start with what you have.*

#### Ingredients:

- 4 1/4 cups flour
- 2/3 cup old fashioned oats
- 3 tablespoons flax seeds
- 3 tablespoons chia seeds
- 1 tablespoon kosher salt
- 2 1/4 teaspoons (1 package) quick-rise yeast
- 2 tablespoons brown sugar
- 2 cups hot tap water



#### Instructions:

1. Mix dry ingredients together. Add 3/4 of the water, stir with a sturdy rubber scraper, then slowly stir in the rest, mixing well. Cover bowl with plastic wrap and let stand 1 hour, then refrigerate 8 to 48 hours.
2. Lightly flour a large square of parchment paper and a board or countertop. Turn dough onto floured board, press level, then fold edges in to form a ball. Flip ball onto the floured parchment paper. Brush with cold water and sprinkle/press with a mix of oats and seeds. Cover with clean dish towel and let rise an hour.
3. After 50 minutes place a covered cast iron Dutch oven (5 quart or larger) in oven and preheat pan and oven to 425 degrees for 10 minutes. Remove pan, lift dough using paper, place in hot pan, cover and bake 40 minutes. Then remove cover and bake until golden, 5-10 minutes more.
4. Remove from pan using paper, slide onto wire rack (discard paper) and cool completely. Full or partial loaves freeze well.

### Meatball Potato Pie

#### Ingredients

- 3-6 whole potatoes
- 1 small onion, finely diced
- 1 lb hamburger
- 1/2 cup parmesan cheese
- 1/4 cup panko or breadcrumbs
- 1 egg
- 1 tablespoon minced garlic
- 1 teaspoon chopped parsley
- 1 pinch of paprika
- Salt and pepper
- 2 cups shredded mozzarella

#### Béchamel Sauce

- 5 tablespoons butter
- 4 tablespoons all-purpose flour
- 4 cups milk
- 2 teaspoons salt
- 1/2 teaspoon nutmeg

#### Instructions

1. Peel potatoes and boil for 10 minutes or until they are semi-soft. Drain and set aside.
2. Melt butter in a medium saucepan.
3. Add flour into the butter and stir until it gets smooth. Continue to cook this mixture until it turns a light golden color, about six to seven minutes.
4. While the butter / flour mixture is cooking, heat the milk in a separate saucepan until it is almost boiling.
5. Once the milk is hot enough, gradually add your hot milk one cup at a time to the butter mixture, whisking the entire time until smooth.
6. Bring mixture to a boil and cook for 10 minutes stirring constantly, until it is thickened. Add the salt and nutmeg.
7. Mix hamburger with onion, parmesan cheese, panko, egg, garlic, parsley, paprika, salt, and pepper.
8. Taking the hamburger mixture, use an ice cream scooper to help form approximately 15 meatballs.

#### Assemble the Pie

1. Preheat oven to 400°f.
2. Take the boiled potatoes and slice them into 1/4 inch pieces.
3. Lay the potato slices in a single layer around the bottom of the round baking dish and along the sides of the pan.
4. Arrange the meatballs on top of the potato slices in the pan
5. Once the meatballs are arranged in the pan, take the remaining slices of potatoes and place them in between the meatballs, creating walls so that each meatball has a compartment.
6. Pour the Béchamel Sauce into each one of the compartments, until it is full.
7. Top the pan with mozzarella cheese.
8. Place entire dish into preheated oven and bake for 15-20 minutes or until desired doneness is achieved.
9. Enjoy!

I am always looking for new recipes to test in my kitchen. If you have a recipe you would like to share with the community, email the Town Clerk, [town-clerk@lakenet.com](mailto:town-clerk@lakenet.com). Happy cooking!



Duluth Township has a Facebook page.  
Be sure to go check it out.  
Search [Town of Duluth](#) on Facebook.

**Recycling**

Recycling reminder:

**Winter hours are now in effect starting in November through the month of March.**

Recycling hours are as follows:

- Tuesday mornings: 7-11 am
- Tuesday afternoons: 2-6 pm
- Thursday afternoons: 2-6 pm
- Saturday mornings: 8 am-noon



**ITEMS THAT WE COLLECT**

**Container recycling** includes jars (except canning jars), bottles and cans made from glass, plastic and metal. This includes #1 – #5, and #7 clean plastic bottles or tubs, glass bottles & jars (any color), and metal food & beverage cans. These can all be mixed together—no additional sorting is required! *(No plastic bags in this bin.)*

**Mixed paper** includes cereal boxes, soda cases, office paper, junk mail, newspaper, etc. This paper can all be mixed and recycled together.

**Corrugated cardboard:** Boxes and packaging with a ripple between two smooth layers. **Cardboard MUST BE FLATTENED.**

**Newspaper** is now recycled in the bin with the mixed paper.

**Filmed Plastics:** No bubble wrap, no black plastic, no feed bags.

**PLASTIC ITEMS WE CANNOT ACCEPT:**

- Flower pots
- Plant containers *(some greenhouses will take these back)*
- Grocery deli containers (black bottoms, clear tops), green/clear plastic berry baskets or lettuce containers
- 5-gallon buckets and larger kitty litter containers
- Overhead light fixture covers
- Plastic waste baskets
- Plastic milk crates
- Orange/brown plastic prescription containers
- #6 Plastics Styrofoam (Polystyrene)
- Scrap metal of any kind. Please bring these to the Material Recovery Center on Rice Lake Road



*If you have any questions, you can contact the Town Hall or the attendant on duty.*

**North Shore Community School**  
Shelly Pierson Evans, Executive Director

**November 2022**

**20 Years...and Going!** NSCS celebrated 20 years as a public charter school. At our Grandparents and Grandfriends Day on October 7, 2022 we recognized Phil Strom as a Legacy Friend of North Shore Community School for his many contributions as a champion of North Shore through the years. This included an endowment of \$250,000 towards our Environmental Educator/Naturalist position. The position was moved to full-time last year, and this endowment will help support the full-time position in the years to come. We humbly thank Phil Strom for his support and dedication. It truly makes a difference for our students and our community school!

**Northern Indigenous Games Day:** Dr. Dan Ninham visited NSCS for two days, teaching students and staff Northern Indigenous Games. It was a highly engaging two days learning and playing different games both familiar and new.

**Recommitment and New Enrollment:** Recombitment forms will be sent to families in January. Please return them as soon as possible. We will begin accepting new enrollments for the 2023-2024 school year in January, as well. New enrollment forms will be available on our website by January 13, 2023.

**NSCS Preschool** has been close to full the last three years. We will be sending recommitment forms for current families in January, and accepting new applications for the 2023-2024 school year starting in March. We offer Preschool for 4-5 year olds with full and half-day options.

We also have a half-day 3-year old program one day a week. More information can be found on the school website:

<https://northshorecommunityschool.org/play-and-learn>

**Annual Meeting and School Board Elections:** NSCS will hold its Annual Meeting on November 3, 2022, at 5 pm.

**Conferences** will be held November 21, 2022 in the evening, November 22, 2022, in the morning, and December 1, 2022, in the evening.



**Turkey BINGO Prizes!**

*That's a real turkey, folks!*

**FRENCH RIVER LUTHERAN CHURCH**  
**5310 RYAN ROAD**  
 Sunday, November 13  
 5:30 — 7:30 PM

*Prizes Donated by Local Businesses!*

**Good Eats**  
 Sloppy Joes  
 Nachos/  
 Cheese Bars  
 Pop & Coffee

**GAMES 50¢ & UP Family Fun**

Proceeds directed to  
**Two Harbors Area Food Shelf**  
 Event sponsored by  
**Thrivent Team in Action**  
 FRLC Hospitality Committee

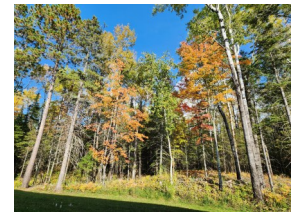
Get one 50¢ game free if you bring a non-perishable food item! (one per player for the evening)

French River Lutheran Church, 5310 Ryan Road, Duluth, will host Turkey Bingo, November 13, 5:30-7:30 pm with proceeds benefitting the Two Harbors Area Food Shelf (THAFS).

This event is open to all ages. Games start at only 50¢ with “grand prize games” a little more. Bring non-perishable items for the food bank and receive a free 50¢ game board (one free board per player for the evening).

Area businesses and community members have generously donated prizes—there’s sure to be something of interest for everyone. Food will be available for purchase, too. THAFS Manager Kelsey Dooley will also be present to provide information and answer questions about the food shelf.

Bring quarters and dollar bills and be prepared for family fun and friendly competition as we care for our neighbors in need.



**Get outside this winter!**

**Learn to make stylish and efficient Ojibwa style snowshoes!**

- French River Lutheran Church, 5310 Ryan Road, Duluth
- December 1 & 8, 6:30-8:30 PM
- Class fee \$30 plus materials (see below)
- Maximum six students

- Register by 11/17/22. E-mail [drjockmock@msn.com](mailto:drjockmock@msn.com), subject line: “Snowshoe Class,” with your name and phone number
- Cash or check payment due first evening of class

Outdoor educator Ron Weber will provide detailed instructions and hands on lacing demonstrations during this two-evening class. Everyone will then be “on track” to complete a beautiful pair of traditional yet high tech snowshoes that you will be proud to own and use. Students can select a snowshoe kit (\$70-\$80) that includes beautiful black ash frames and high-quality nylon webbing.

*Paid Advertisement*



## Duluth Township Information 2022

Duluth Town Hall  
6092 Homestead Road  
Duluth, MN 55804  
Phone (218) 525-5705  
(Voice message)

Email: See note below on using our Township website.

[www.duluthtownship.org](http://www.duluthtownship.org)

**Town Office Hours:** Tues 9 am-12 pm, Wed 9 am-2 pm,  
Thurs 9 am-5 pm, Fri 9 am-2 pm

**Planning Office Hours:** No posted hours  
Call the Town Hall for an appointment: 525-5705

**Supervisors:** (See website for email contacts)

**Rolf Carlson (2020-2023) 525-0375 Board Chair**  
Primary contact: Personnel, Cemetery  
Alternate: Intergovernmental Relations, Planning, CC Liaison/  
NSCS Foundation Board

**Penny Morton (2021-2024) 525-5443 Vice-Chair**  
Primary contact: Business Mgt, Communications, North  
Shore Mgt Board, CC Liaison/NSCS Foundation Board  
Alternate: Personnel, Intergovernmental Relations

**Tim Strom (2021-2023) 525-5705**  
Primary contact: Arts & Heritage, Planning  
Alternate: Intergovernmental Relations, Business Manage-  
ment, Roads/Invasive Weeds, Materials Management, Town  
Hall, CC Liaison/NSCS Foundation Board

**Jim Ward (2022-2025) (218) 260-5689**  
Primary contact: Roads/Invasive Weeds, Public Safety  
Alternate: Arts & Heritage, Intergovernmental Relations, CC  
Liaison/NSCS Foundation Board

**Stacia Grayson (2022-2025) (612) 239-2292 or 525-5705**  
Primary contact: Materials Management, Town Hall  
Alternate: Cemetery, Intergovernmental Relations,  
Communications, North Shore Management Board, Public  
Safety, CC Liaison/NSCS Foundation Board

<u>Town Clerk:</u>	<b>Nicole Chatterson</b>	525-5705 (Town Hall)
<u>Deputy Clerk:</u>	<b>Hannah Jurek</b>	525-5705 (Town Hall)
<u>Treasurer:</u>	<b>Mel Peulen</b>	525-5705 (Town Hall)
<u>Attorney:</u>	<b>Scott Witty</b>	722-4766 (Office)
<u>Cemetery Sexton:</u>	<b>Molly Tillotson</b>	218-626-7005
<u>Planning Director:</u>	<b>Liz Strohmayer</b>	525-5705 (Message)
<u>Planning Secretary:</u>	<b>Beth Mullan</b>	525-5705 (Message)

Planning Commission: **Angela Wilson (Chair), Blane Tetreault (Vice-Chair), Dave Edblom, Dave Meyer, Justin Osadjan, Pam West, and Tony Mancuso**

Peace Officers: **Chief Mark Haselow, Officer Paul Johnson**  
**Emergencies 911**, Messages 525-5705 or (218) 393-8407

Clifton Volunteer Fire/EMS Department: **Chief Bob Engelson, Assistant Chief Rob Peldo, President Jason Bruckelmyer, Secretary Sherry Rovig**  
Email: [cliftonfiredepartment@gmail.com](mailto:cliftonfiredepartment@gmail.com)

Emergency Operations Department: **Co-Directors Sherry Rovig and Ann Cox**

Burning Permits are available online at: [mndnr.gov/permits](http://mndnr.gov/permits) or at the Town Hall (office hours), or from **Fire Wardens:** **Nicole Chatterson (525-5705), Jeff & Carolyn Marino (525-6431), Hannah Jurek (525-5705), or DNR Two Harbors, 568 Hwy 2 (834-1418)**

Website Manager: **Hannah Jurek 525-5705 (Town Hall)**

Community Center Rental Coordinator: **Jim Salls 600-9015**

### To Email Township Officials and Departments

See Township website, [www.duluthtownship.org/contacts](http://www.duluthtownship.org/contacts) for a dropdown list of personnel and departments you can use to send emails. Note that copies of all emails go to the Town Hall for Township records. If the person does not have email access, your communication is sent to the Town Hall to be picked up. Department information is also on our website.

## Township Recycling Center

Carolyn Marino

**November-March:** Tues. 7-11 am & 2-6 pm

Thurs. 2-6 pm

Sat. 8 am-noon

**April-October:** Tues. 7-11 am & 3-7 pm

Thurs. 3-7 pm, Sat. 8 am-noon

**Located at the Town Hall, on Homestead Road**

**Household plastic bags accepted in ORANGE bin ONLY.**

**Please do not put black plastic bags, tarps, or plastic feed bags in the plastic bag recycle bin.**

Aluminum cans should be recycled with plastics/metal cans. Curb recycling pickup service is available south of the freeway.

Surveillance cameras have been installed around the Town Hall because of vandalism and dumping of household garbage.



## Township Calendar

See calendar updates on [www.duluthtownship.org](http://www.duluthtownship.org)

Our Official Calendar is posted at the Town Hall

### November 2022

**November 1:** Recycling 7-11 am, 2-6 pm; Fire Business meeting 7 am

**November 2:** Homesteaders 12:30 pm

**November 3:** Recycling 2-6 pm

**November 5:** Recycling 8 am-noon

**November 8:** Election Day Polls open 7 am-8 pm, Recycling 7-11 am, 2-6 pm

**November 10:** Recycling 2-6 pm; Town Board Meeting 6:30 pm

**November 12:** Recycling 8 am-noon

**November 15:** Recycling 7-11 am, 2-6 pm; Fire Training Meeting 7 am

**November 16:** D/NSSD Volunteer Board Meeting at French River Lutheran Church 7 am

**November 17:** Recycling 2-6 pm

**November 19:** Recycling 8 am-noon

**November 22:** Recycling 7-11 am, 2-6 pm

**November 24:** No Recycling, Thanksgiving Day

**November 26:** Recycling 8 am-noon

**November 29:** Recycling 7-11 am, 2-6 pm

### December 2022

**December 1:** Recycling 2-6 pm

**December 3:** Recycling 8 am-noon

**December 6:** Recycling 7-11 am, 2-6 pm; Fire Business Meeting 7 pm

**December 7:** Homesteaders 12:30 pm

**December 8:** Recycling 2-6 pm; Town Board Meeting 6:30 pm

**December 10:** Recycling 8 am-noon

**December 13:** Recycling 7-11 am, 2-6 pm

**December 15:** Recycling 2-6 pm

**December 17:** Recycling 8 am-noon

**December 20:** Recycling 7-11 am, 2-6 pm; Fire Training Meeting 7 pm

**December 21:** D/NSSD Volunteer Board Meeting at French River Lutheran Church 7 am

**December 22:** Recycling 2-6 pm

**December 24:** No Recycling, Christmas Eve

**December 27:** Recycling 7-11 am, 3-7 pm

**December 29:** Recycling 2-6 pm

**December 31:** No Recycling, New Year's Eve

# DULUTH TOWNSHIP NEWSLETTER

November 2022

## Inside This Issue

- Homesteaders
- Police Report
- Turkey BINGO
- Duluth and Alden Firewise Event Pictures
- Community Input for ARPA Funds

Duluth Township Newsletter  
6092 Homestead Road  
Duluth, MN 55804

PRSRSTSD  
U.S. POSTAGE  
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PERMIT NO. 705  
DULUTH, MINN.

For a color version of this Newsletter, visit the Township website: [www.duluthtownship.org](http://www.duluthtownship.org)

If your name or address is in error or you know of someone who is not receiving a Newsletter, please send a note to the Newsletter editor by using the contact list on our website ([www.duluthtownship.org](http://www.duluthtownship.org)). Extra copies are also available in the Town Hall.

1114 Newsletters are mailed to Duluth Township homes, businesses, and on request. Copies are available at the Town Hall. Please send comments and suggestions to Newsletter editor, Hannah Jurek, at the Town Hall, 6092 Homestead Road, Duluth MN 55804, or use the white mailbox at the Town Hall or email on the website. Our Newsletter is printed locally by Bob Sundstrom, **BB&K Printing**, and is mailed for us by the fine folks at **Twin Ports Mailing**.

## Town Services during the Covid-19 Pandemic

Please check the website for any developments, updates, or changes to Town services during the pandemic.

**Town Clerk's Office:** Open to the public during regular office hours. All COVID precautions will be followed. If you would like you can conduct your business via email, phone, U.S. mail, or the drop box under the public posting at the Town Hall entrance.

**Town Board Meetings:** Open to the public, adhering to pandemic directives.

### Planning and Zoning Department

**Land Use Permits:** Submit applications and fees for Land Use Permits to the Town via email, U.S. mail, at the Clerk's Office during office hours, or in the drop box under the public posting at the Town Hall entrance. On-site review for Land Use Permits will be conducted by the Planning Director following pandemic precautions.

**Variations and Conditional Use Permits:** Submit applications and fees for permits to the Town via email, U.S. mail, at the Clerk's Office during office hours, or put them in the drop box under the public posting at the Town Hall entrance. Hearings for the permits are open to the public, following state guidelines. Submit comments regarding applications to the Town via email or U.S. mail.

**Questions for the Planning Director:** Contact the Town Clerk.

**Police Department:** For emergencies call 911.

**Fire Department or Emergency Medical Responders:** Call 911.

**Town Roads:** See contact on Town website.

**Recycling:** Open during regular hours (posted on the Township website [www.duluthtownship.org](http://www.duluthtownship.org)). Follow the Governor's pandemic directives.

**Town Hall Community Room:** Open to the public during office and recycling hours.

**Town Hall Rentals:** Contact Clerk's office to reserve Town Hall facilities.

