

Town of Duluth

Town Board Meeting December 10, 2020

Deputy Clerk interviews: Two applicants were interviewed Jenifer Kreager 6:00 P.M. and Nicole Chatterson 6:15 P.M.

Call to order: The meeting was called to order with the Pledge of Allegiance at 6:40 P.M. Present were Rolf Carlson, Michael Kahl, Penelope Morton and Tim Strom. Absent John Schifsky

Approve Minutes: Michael made a motion to approve the minutes, Penelope seconded. Motion passed unanimously.

Approve Agenda: There are two adjustments, the Farmers Market will be tabled until January and add a discussion of candidates under personnel. The agenda was accepted with those changes.

Finances: The Treasurer reported a beginning balance of \$569,67.37, deposits of \$9,966.49 and expenses of \$82,701.59 for an ending balance of \$496,322.27. Claims were reviewed, bills were approved for payment and the payroll net pay account was signed.

Public Comment: No comments at this meeting

Department Reports

Police: Report was e-mailed

Fire: Nothing to report

Planning and Zoning:

- Storm Water
- Director's Report
 - There is grant funding for approving the Minnesota Association of Townships Town Roads web site.
 - There will not be a Planning Commission meeting in December.
 - The grant for our Zoning Ordinance update begins in January, the meetings will be the 3rd Thursday of each month for 6 months.
 - There is a possible Short Term Rental hearing for January.
 - Sue has been in contact with St. Louis County Planning with a couple of questions regarding zoning districts, do they have names? We will be changing the names and using our own.
 - Continuing to data share with Clint Little from the Coastal Program.
 - Last May someone was scheduled to come from the DNR to talk about Flood Plain ordinance to be tailored to the Township.
 - The County has held their meetings on the internet since last March.

Legal: Nothing to report

Roads:

- Michael worked with Gordy from St. Louis County, all our Township roads will be plowed this winter with the exception of the Mace Road. Bob Rodda will be managing snow removal from the Mace Road.
- Some turn around pads will still need to be made but for the most part the counties list has been dealt with.
- Crushing: having gravel at the Fox Farm pit would be about 1/3rd of our current cost.

Town Hall

- Sanding the parking lot: a letter needs to be written to designate a person or persons to order sand if the parking lot is icy.

- Snowplowing the parking lot: our plow people need to be able to text or call someone if they are unavailable to plow the lot.

Emergency Operations: Nothing new to report

Materials Management: Tim attended a WLSSD zoom meeting and provided a report for Carolyn.

Cemetery: Nothing to report

Communications: Nothing to report

Personnel:

Cemetery: Nothing to report

Communications:

Personnel:

- Deputy Clerk: Penelope made a motion to offer Nicole Chatterson the Deputy clerk position, Michael seconded. Motion passed unanimously.
- Wages: Penelope made a motion to pay the new hire \$1,440.00 per year for 15 hours per week, Michael seconded. Motion passed unanimously.
- A computer will be ordered from JAWS computer service.
- Rolf will write letters to the remaining applicants.

Old Business

- North Shore Community Rink: A request for \$5000 has been made for January.

New Business: There is no new business at this meeting.

Correspondence

- The Lake Superior School District newsletter

Calendar Events and Meeting Schedule:

- Town Board meeting January 14, 2021

Adjournment: Penelope made a motion to adjourn, Michael seconded. Motion passed unanimously at 8:00 P.M.