

Town of Duluth

Town Board Meeting August 13, 2020

Call to order: The meeting was called to order at 6:30 PM with the Pledge of Allegiance, Supervisors Penny Morton, Michael Kahl, Rolf Carlson, Tim Strom and John Schifsky were in attendance.

Approve Minutes: Penny made a motion to approve minutes from the July 9, 2020 meeting, Tim seconded. Motion passed unanimously.

Approve Agenda: With the following additions the agenda will move forward; election and CARE grant under town hall; use of force policy under Police Department.

Finances: The Treasurer reported a beginning balance of \$384,374.15, deposits of \$243,617.87 and expenses of \$31,603.55 for an ending balance of \$596,388.47. Claims were reviewed, documents were signed and the bills were all approved for payment.

Public Comment: There were no public comments at this meeting

Department Reports:

Police:

- The Town Board asked about the Township Use of Force Policy, Chief Padden provided the following statement. "I understand the challenges facing the nations Law Enforcement agencies at this time. I want to ensure you all that the Duluth Township Police Department agency is in compliance with all of the current model policies outlined for MN agencies as regulated by our licensing board, the MN POST Board. We last went through a complete training and policy inspection in August of 2018 and received our passing certificate, which hangs in our office. The MN POST Board is currently reviewing new model policy language and training to be pushed out to MN Law Enforcement agencies once it has been adopted. When this happens, our agency will be notified and I will make the policy changes, if any, that will be required. We do not allow the Carotid Neck Restraint (CNR) to be used in our agency."

Fire: All is good nothing to report

Planning and Zoning

- Storm Water: Nothing to report
- Comprehensive Land Use Plan adoption: One person showed up at the public hearing and one person wrote a letter. Sue reviewed priority items of the plan with the board. Tim made a motion that the Town Board repeal the current Comprehensive Land Use Plan dated July 31, 2020 and adopt the recommended Comprehensive Land Use Plan adopted by the Planning Commission on July 23, 2020. Michael seconded. Motion passed unanimously. Sue would like to have the board write a thank you letter to the steering group for all their work. Penny will take care of.
- Directors Report:
 - Hearing for Laughing Leaf B & B: The Commission granted them an interim use for one of the three items they requested. One dwelling, the tent and camper were not permitted uses.
 - The Commission met in person for the first time in 4-5 months.
 - There is another variance hearing coming up.
 - A Star Grant was received which will begin in January.
 - Scott Graden discussed a project he has become interested in; if things go according to plan Article II of our zoning ordinance will cover his project but it will be a Conditional Use Permit.

Legal: Nothing to report

Roads

- Torgeson Road and the current status of the last 3-400 feet: Michael met with the land owners on July 17th to discuss their thoughts. The snowplow has been plowing to the very end of the road for 3 years because the school bus needed to get to the end of the road and turn around. The county has continued to plow that extension. We would put in one culvert, the land owners are interested in investing in the materials to bring the road up to standard. The road is also in need of ditching.
Question: *How long is the road being discussed?* At least a mile and a quarter, the addition would be an additional 400 feet however the end is also an access point to public lands.
- Road Maintenance: Bob Rodda and Michael did a drive around and viewed all the township roads. Michael has talked to some of the land owners whose roads are on the County's List for maintenance before they allow their trucks access but will need to talk to some land owners again. The Clover Valley Road project also needs to be completed.
- Invasive Knotweed: Difficult to eliminate

Town Hall

- Hall Mats: In process
- Mask Requirement: The question from last month was resolved with the Governors order.
- Generator Diagnostic: maintained.
- Election: The Town Board said "Thank you" for a job well done, Covid planning made for a smooth election process. We have one or two little issues to change otherwise everything is good to go for the Presidential election.
- CARE Grant: Tim will look into the pod casts.
- Town Hall rental: We are not renting the Town Hall at this time.
- Question: *Is the town hall open?* Town Board meetings are open with Mask requirements, possibly the Planning and Zoning Commission meetings.

Emergency Operations: Nothing to report no changes

Materials Management: No issues

Cemetery: County graded the road where the washout was.

Communications: Need all information for the newsletter needs to be in by August 21st.

Personnel: Nothing to report

Old Business

- Steve Fenske follow up: Had changed his mind about his Mask requirement comment.
- Credit card document has been signed and will be turned into The Lake Bank

New Business No new business

Correspondence

- Co-op Light and Power Annual Report
- MAT meeting notice
- WLSSD Budget, resolution and Notice
- Waste Management – service rate increase
- Annual Pipeline safety information

Calendar Events and Meeting Schedule

- Town Board Meeting September10, 2020

Adjournment: Penny made a motion to adjourn Tim seconded. Motion passed by unanimous consent at 8:20 PM