

# Town of Duluth

Town Board Meeting April 8, 2021

Planning Interviews: Tim Strom, Michael Kahl, John Schifsky, Penelope Morton, Rolf Carlson

Justin Osadjan 6:00 p.m.

David Meyer 6:15 p.m.

- Penney made a motion to accept both Justin and David for the planning commission, Michael seconded. Motion passed unanimously.

Call to order: The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance. Supervisors Tim Strom, Michael Kahl, John Schifsky, Penelope Morton and Rolf Carlson were present.

Approve Minutes: John made a motion to approve the minutes as sent, Tim seconded. Motion passed unanimously.

Approve Agenda: The agenda was approved as sent out by unanimous consent.

Finances: The Treasurer reported a beginning balance of \$525,706.84, deposits of \$8,710.58 and expenses of \$27,524.13 for an ending balance of \$506,893.29. All bills were approved for payment and all documents signed.

Public Comment:

- Dan Neff: owns property at the end of Wildwood Road West, the problem is easement. There is a public easement at the end of the Wildwood Road with a 70' gap between the Township Road to the public easement. Tim commented that as no work has been done by the Town on that road in the past 25 years Dan would need to come to the Annual Meeting and ask the Town residents to tax themselves by accepting the road as a Town Road.
- Farmers Market: Justin Osadjan and Blane Tetreault
  - Banner: would like to place a banner 6' wide by 3' tall, just big enough to be seen from the Homestead Road.
  - Layout: Two options were presented; option 1 used the handicapped spaces in the parking lot for participant tents. Option 2 used the entire parking lot placing the tents along the Homestead Road with participant parking in the center.
  - The Supervisors felt option 2 was best with the possibility of a future reassessment.

P = Primary; A = Alternate

**Program of Work:** Tim made a motion to keep assignments as they currently are, Michael seconded. Motion passed unanimously.

- **Board Chair/Vice Chair:** Chair Rolf Carlson; Vice Chair Penelope Morton
- **Business Management (Banking, Insurance, Financial):** Primary Penelope Morton; Alternate Michael Kahl
- **Cemetery:** Primary Rolf Carlson; Alternate John Schifsky
- **Arts & Heritage work group:** Primary John Schifsky
- **Communications (Newsletter, internet, Social Networking, Phone services, Web services):** Primary John Schifsky; Alternate Penelope Morton
- **Materials Management:** Primary Tim Strom
- **Intergovernmental Relations (Duluth Area Townships, St. Louis County Area Townships):** The Entire Board of Supervisors
- **North Shore Management Board:** Primary Penelope Morton; Alternates Remaining Town Board members
- **Personnel:** Primary Rolf Carlson; Alternate Penelope Morton
- **Planning:** Primary Michael Kahl; Alternate Tim Strom
- **Public Safety (Police, Fire, Emergency Management):** Primary John Schifsky
- **CC liasion/NSCS Foundation Board:** Primary Penelope Morton

- **Roads/Invasive Weeds:** Primary Michael Kahl; Alternate Tim Strom
  - **Town Hall:** Primary Tim Strom; Alternate Michael Kahl
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## Department Reports

### Police

- **Campers at Bluebird Landing:** This is the area between Sucker River and the Old Shorecrest building. Mary Ann Sironen and other family members own the property and are having issues with young people having bonfires, setting off fireworks and overnight campers. The neighbors along the shore are planning to get together to discuss the problem and try to solve some of the issues.
  - A suggestion is to post signs.
- **Liquor License New Scenic Café:** Penny made a motion to renew the liquor license with the new scenic café, Michael seconded. Motion passed unanimously.

### Fire

- **Frozen Pipe:** repair work on the water damaged kitchen area continues, sheetrock is up, painting is being done and the floors will be stripped and repolished.

### Planning and Zoning

- **Storm Water**
  - MS4 Val Brady, Jo Thompson: Application form has been completed.
  - RE The Memo sent out a couple weeks ago: Val spoke to a consultant who clarified the new law. A law was passed says that stormwater rules only apply in urbanized and platted small size (less than 2 ½ acres) whether built or not. For our township we will only have to manage stormwater where urbanized areas or these plats overlay with TMDL watershed or our township roads. The paperwork we are required to use for keeping track of stormwater items is not going to change. We will have to contact the County and get all the registered areas of plats as a GIS overlay along with the watersheds to which we will add the road layer.
  - **Submit the MS4:** Penny made a motion to authorize Rolf to sign and submit the MS4 application John seconded. Motion passed unanimously.
  - Our stormwater report is due in June.
- **Director's Report**
  - The public hearing held last month for a short-term rental passed.
  - Upcoming we will have a public hearing renewing an interim use bed and breakfast on the shore and the possibility of a variance on the Ryan Road.
  - Updating the zoning ordinance: it is right on schedule with the interim report due April 15. Articles 1-3 were done in January and we are currently looking at the land use matrix. The last meeting is in June, if we keep on schedule, we should have the whole thing together by the end of June.
  - Permits continue to come in, property splits are popular right now.

Legal: Tim and Sue talked to Scott Witty about a legal issue regarding impervious surfaces.

### Roads:

- **Road Bids:** One bid was received from Bob Rodda. A 2- year contract with an increase in rates for 2021 and a possible fuel surcharge if necessary. These rates will be added to the current contract, additional rates will be presented for 2022. Either party may back out of the contract if it becomes unsatisfactory.
- **Driveway entrance:** The East Shilhon driveway entrance was approved.
- **Surveys:** Michael talked to Ron Kruger about doing surveys on Mace, Torgeson and Englund Roads price to be approximately \$3000.

## Town Hall

- Status of Hall Rentals during Covid: Still too early the board will revisit the issue in May.
- Heat notification system: Roger Beck and Bob Engelson to check out notification systems and make suggestions to the Town Board.
- Garbage Dumpster: The dumpster will be emptied once a month for \$41 and we revisit if it appears we need it dumped more often.
- Hydraulic door opener: The Clerk's office door opener is leaking oil. Nicole has been attempting to get a response from Max Holm from Holms Construction to get the door opener replaced. The closer should be under warranty but the work to replace it will not.

## Emergency Operations:

- Covid continues but please watch for changes and updates on mask wearing as more people become vaccinated.

Materials Management: all is quiet.

## Cemetery

- Lawn Mowing Service: Rolf will talk to Molly Tillotson (Sexton) and Bob Engelson (Fire Department) to see if they would like to make any changes to the mowing schedule. Currently it is every 2 weeks at the cemetery. Rolf made a motion to hire The Cutting Edge to do the mowing at the Cemetery and Fire Hall at the same rate as last year, Michael seconded. Motion passed unanimously.
- Bench Donation: A family would like to donate a bench in memory of their father. If we accept the donation, it will then become township property. Penny made a motion that we accept the bench for the cemetery, Michael seconded. Motion passed unanimously.

Communications: Nothing to report

Personnel: Nothing to report

Old Business: No Old Business.

New Business: No New Business.

Correspondence: There was no correspondence

## Calendar Events and Meeting Schedule

- Board of Appeal April 20, 2021 4-5 p.m.
- Town Board meeting May 13, 2021

Adjournment: John made a motion to adjourn, Tim seconded Motion passed unanimously at 8:10 p.m.

