

# Town of Duluth

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Town Board Meeting February 11, 2021

**Call to order:** The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance. Supervisors Tim Strom, Michael Kahl, Penelope Morton, Rolf Carlson and John Schifsky were present.

**Approve Minutes:** Penelope made a motion to approve the minutes, Michael seconded. Motion passed unanimously.

**Approve Agenda:** Tim added Farmers Market to Public Comment, with that addition the agenda was approved by unanimous consent.

**Finances:** The Treasurer reported a beginning balance of \$542,613.44, deposits of \$9,536.55 and expenses of \$45,016.66 for an ending balance of \$507,133.33. Claims were reviewed and a question was asked about the Clifton Relief Association payment which is a portion of the Alden Contract saved for the Fire Members retirement. The purchase of a new refrigerator at Fire Hall #1 and the payment to Dryco all of which were for the pipe burst water damage in Hall #1. Bills were paid and all documents signed.

**Public Comment:** Farmers Market

- Justin Osadjan met with Tim, Penny and Blane Tetreault for a discussion. They are interested in holding a mid-week market June-September, possibly Thursday afternoons with a possible time frame of 4:30 – 7 p.m. The plan is to hold it concurrent to recycling and home from work traffic along Homestead Road. If a summer market is successful it is possible to extend to a winter market which would be biweekly. Tentatively there would be about 10 tables resident space \$10/\$15 for non-residents with a full season table purchase discount of \$150. Saleable products would need to be at least 50% made by the resident artisan and could be craft/food or produce (a Cottage food license would be required if selling food). The thought is to set up around the perimeter of the building not using the parking lot. Some of the fees would be used to generate signs, parking guides and advertising from Hwy 61 to the top of the Homestead Road. Blane Tetreault, Pam West and Justin Osadjan would be the Markets board members and will have insurance through the Farmers Market Cooperative.
  - A suggestion was made to hold the Market on Tuesday night instead of Thursday to avoid Board and Planning meetings.
  - Avoid vendor placement near the fire hall.
  - There should be a contact for the Town Board.
  - This is not going to be a contractual agreement so we need to make sure there is an out for both entities in the event something does not work out.
  - First farmers market is potentially June 8<sup>th</sup>.

Rolf made a motion that the Board approves having a Farmers Market at the Town Hall under the direction of Blane Tetreault, Justin Osadjan and Pam West, we approve it starting June 8<sup>th</sup> on weekly Tuesdays, Seconded by Penny. Motion was approved unanimously.

## Department Reports

Police: Nothing to report calls for the month will be e-mailed

Fire:

- Cleanup from the broken pipe continues.
- Everyone is vaccinated

Planning:

- Storm Water (MS4)
- Director's Report was sent by e-mail
  - Possibly a Public hearing coming up

- There are 2 vacancies on the Planning Commission that will need to be filled. Larry Zanko and Jerry Hauge have completed their terms. An advertisement will go into the next newsletter.
- Keeping Larry and Jerry during the Ordinance Update: Rolf made a motion to move Larry and Jerry to be ex-officio non-voting members of the Planning commission so they may continue to provide input during the ordinance update, seconded by Tim. Motion passed unanimously.

Legal: Cross motions for the Bille Variance now has 90 days. Mr. Billie has passed away.

Roads:

- Snowplowing of the Mace Road is going well
- Michael and Bob Rodda drove the roads, all look good.
- The Mace and Torgeson Roads to be surveyed for a turn around
- Crushing at the Fox Farm Pit: Michael made a motion to adopt the resolution to purchase 2800 tons of crushed rock from the Fox Farm Pit from St. Louis County, seconded by Rolf. Motion passed unanimously.
- Bob Rodda's contract is up for renewal, an ad will need to go into the March newsletter.

Town Hall:

- Annual Meeting.
  - MAT provided a resolution for the Annual Meeting. The meeting would open as normal by the clerk, a moderator will be chosen and then immediately entertain a motion to suspend the meeting until the second Tuesday in August (10<sup>th</sup>). Tim made a motion that the Annual Meeting of the Duluth Township Electors is scheduled for March 9<sup>th</sup> and must commence on that date. Because we are facing difficulties with Covid the recommendation by the board is that we continue the Annual Meeting August 10<sup>th</sup> 6:30 p.m. with no further business. Seconded by Rolf. Motion passed unanimously.
- Board of Appeal and Equalization April 20, 2021 4-5 PM. Nicole will work on getting the tv in the community room hooked to a computer for access to zoom and an ad will be placed in the newsletter telling residents written comments only will be accepted and that they may send them by regular mail, e-mail, the white drop box outside the Town offices or in person.

Emergency Operations: The latest recommendation is to double mask. Get your vaccination as soon as possible.

Materials Management: Nothing to report

Cemetery: Nice and quiet.

Communications: Nothing to report.

Personnel: Nothing to report

Old Business: No Old Business at this meeting

New Business: No New Business at this meeting

Correspondence

- Central Applicators, Inc.-
- Grandma's Marathon
- SLCAT 2021 Annual Meeting and Election Notice may 26<sup>th</sup> 2021
- CAER Pipeline newsletter safety training program

- Gnesen newsletter

Calendar Events and Meeting Schedule

- Town Elections March 9, 2021 7:00 a.m. – 8:00 p.m.
- Annual Meeting March 9, 2021 8:15 p.m.
- Board of Canvass 6:15 p.m. March 11, 2021
- Town Board Meeting March 11, 2021 6:30 p.m.
- Board of Appeal and Equalization – Write in Only – April 20, 2021 4-5 p.m.

Adjournment: Penny made a motion to adjourn, Rolf seconded. Motion passed unanimously.