

# Town of Duluth

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## Town Board Meeting Agenda May 13, 2021

Call to order: The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance. Supervisors Tim Strom, John Schifsky, Rolf Carlson, Michael Kahl and Penelope Morton were all in attendance.

Approve minutes: Penelope made a motion to approve the minutes, John seconded. The motion passed unanimously.

Approve agenda: Penelope added opening of Town Hall/new guidelines to the agenda and with that addition the agenda was approved.

Finances: The treasurer reported a beginning balance of \$506,893.29, deposits of \$3,403.01 and expenses of \$36,083.15 for an ending balance of \$474,213.15. Claims were reviewed, payroll net pay account distribution was signed, bills were paid.

- Please note that The Lake Bank is joining with Park State Bank which should not affect our accounts.

Public Comment: No comments

### Department Reports

#### Police

- Liquor License: John made a motion to approve the Clearwater Grill liquor license, Penelope seconded. The motion passed unanimously.
- Stoney Point/Bluebird Landing:
  - The “No Parking” signs at Stoney Point have faded to the point where they are difficult to read. New signs were requested for the entire Stoney Point corridor. It appears the party people have moved to Stoney Point; pallets are being burnt and the remaining nails and screws left on the ground.
  - At Bluebird Landing the property owners will be purchasing and posting several new appropriate signs. After some discussion, the Fire Department has decided the road down to the lake at Bluebird Landing will not need to be maintained as a fire truck fill site. The road was maintained by the Town for over 6 years, so it has taken on a public character. Because it will no longer be needed as a fill site the owners have suggested large rocks to block the washed-out road. John made a motion that this is feasible and how much is it going to cost, Penny seconded the motion. Discussion about large rocks, the DNR and type of rock to use and possible cost. If the motion passes Penelope will take the lead on this project. The motion passed with 4 ayes – Michael, Rolf, John and Penelope; Tim Strom abstained.
  - Stoney point: A person contacted the Town Hall and asked for John Schifsky specifically. The person wanted to know why they could not access a specific piece of property on Stoney Point. The property owner maintains he owns rights to the lake as does the County and the Condon Trust. John will investigate the issue.

Fire: The Fire Chief says everything is “peachy”, the rehab of the fire hall, post water damage, is nearing completion.

#### Planning and Zoning

- Storm Water: There have been two (2) issues one on the shore and the second on the McQuade Road, Sue has responded to both, both will be repaired.
- Directors Report:
  - Tax Forfeit Property: It is on the Old North Shore Road just off the McQuade.
  - At the last Commission meeting a BNB was granted, at the next meeting there will be another variance with an additional short term rental public hearing in June.

- The “Farmers Market” sign: the recommendation is to not charge for the sign, it will be removed at the end of the growing season.
- Sue met with the two new commission members.
- At the June Commission meeting there will be a short-term rental public hearing, possibly another on Old North Shore Road and a possible variance on the shore just down from the Bille’s property.
- Zoning Ordinance update: The next update meeting will discuss Planned Unit Developments and driveways. The grant ends in June so the entire ordinance will be up for review with an open house planned for late summer or fall.
- A lot more land disturbance applications have been received.
- The Planning Commission will meet in person this month.

#### Legal

- Summary Judgement: Our MAT attorney would like to meet with the Town Board to have a closed discussion sometime in early June. A closed meeting will be pursuant to the Attorney-Client privilege exception of the open meeting law §13D subd 3b.

#### Roads

- A request was made to the Fire Department to put water on the roads as dust control until it rains. Chief Bob Engelson: whatever we do has to be done under training, adding a spray bar to the back of a fire truck cannot be construed as a training tool it would be considered public works. The second issue is you are working with volunteers who already give plenty of time to the township responding to both fires and medicals. If the Town would like a truck to be outfitted with a spray bar and one volunteer to drive the truck that volunteer should be paid through the road fund as a public works assist.
- What is the environmental cost and cumulative effect of putting chloride on the roads every year?
- Nordling Road: There are no ditches, communication cables were run in the middle of the ditches and water is now running into yards. We will take a good look at Nordling road.
- Survey: surveys were done for winter turnarounds; the Mace, Torgeson and Englund Roads.

#### Town Hall

- Front Steps: Roger believes he can fix the spot for \$551.00 in materials and 2 days of labor. He will wait until fall to begin the project.
- Bob Engelson and Roger will research a notification app so if the heat goes out in the Town Hall or the Fire Halls someone will be notified.
- Farmers Market: Tim will be here for the first night (June 8).

#### Emergency Operations

- Opening the Town Hall for rentals and meetings will be revisited in June.

Materials Management: All the paperwork has been signed to receive our grant.

#### Cemetery:

- Memorial Day service: We will be having the Memorial Day event, masks, social distancing and if it gets rained out it will not be moving in doors.

#### Communications:

- Nicole is creating a new tab on our web site to gather all our forms together, similar to an index.
- The Town Board complimented Nicole for the nicely done newsletter.

Personnel: No report

#### Old Business

- Co-op Light and Power brush control: There is a committee working on brush control and herbicide spraying under the power lines. The district 1 representative to Co-op Light and Power is Pat Schmeider. Pats e-mail address is [patschmieder@gmail.com](mailto:patschmieder@gmail.com).

New Business: No new business at this meeting.

Correspondence

- Co-op Light and Power – annual meeting notice
- Pipeline safety information

Calendar Events and Meeting Schedule

- Town Board meeting June 10, 2021

Adjournment: Michael made a motion to adjourn, Penelope seconded. Motion passed unanimously at 8:30 p.m.