

# Town of Duluth

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Town Board Meeting July 14, 2022

Attendance: The regular meeting was called to order with the Pledge of Allegiance at 6:31 p.m. Supervisors Tim Strom, Chair Rolf Carlson, Penelope Morton, Jim Ward, and Stacia Grayson. Treasurer Melinda Peulen, Deputy Clerk Hannah Jurek and Clerk Nicole Chatterson were present.

Approve Minutes: Stacia moved to approve the June 9, 2022 minutes. Tim Seconded the motion. The motion passed unanimously.

Approve Agenda The agenda was approved as written.

Finances: The Treasurer reported a beginning balance of \$650,018.47, with deposits of \$ 18,051.25, with expenses of \$30,161.67 and an ending balance of \$ 637,908.05. There was a question about claim 3263, Jim will reach out to Rodda to verify the transaction. The claims were reviewed for payment. The payroll net pay account distributions and the claims list for approval were approved and signed.

Public Comment: There was no public comment.

## Department Reports

Police: Stopped by the blue house on the Shilhon road to speak about the trash build up. The Chief gave them to August 1 to clean up the trash. He stopped by again this week while on patrol and noticed a putrid smell, he then noticed that they were burning garbage and gave them a warning. Shawn has been working throughout this past month on performing all the background checks needed to be hired on with the Township. The last thing for Mark to complete is a physical and psychological evaluation.

Motion: Tim moved that Mark Haselow be made a conditional offer of employment and upon successfully completing a psychological and physical exam to be appointed the next Chief of Police of the Duluth Township Police Department effective August 1, 2022. Penelope seconded the motion. The motion passed unanimously.

Fire: Post cards regarding remaining fire numbers were mailed.

Planning and Zoning: Val finished the MS4 report and had Rolf sign it, it was submitted.

Enforcement Action, Zurcher (File 6.7.22 Letter): This has been an ongoing issue since October 22, 2021 when Sue first reached out to Mr. Zurcher. It was said that Sue and Liz would start working with Mr. Zurcher to attempt to correct this issue. They had made multiple attempts to have Mr. Zurcher correct the issues with no resolve. Tonight, Sue presented the options that the ordinance provides the Board to move forward. One is taking a legal route.

Motion: Tim moved that Town Board authorize Planning and Zoning in conjunction with Supervisors Strom and if necessary Supervisor Chair Carlson to consult with and pursue legal option with the Town Attorney to address Andrew Zurcher situation. Penelope seconded the motion. The motion passed unanimously.

Congdon Trust Land: There has been many questions over the years about what land is *Congdon Trust* and if the City of Duluth takes any claim. Upon research, there is a map that shows the Congdon Trust properties along the shore. One example is Stoney Point, the question remains who may own the lake side of Stoney Point?

There is no public hearing this month. There have been many Land Use Permit and Parcel Splits this past year. There was \$8,327.00 year to date, compared to last year which was \$9,336.00 for the whole year

Adoption of Amendments to Zoning Ordinance 6: (file- recommend to Board to adopt amendment) Motion: Tim moved the Town Board adopt the Planning Commission's recommendation of June 23, 2022 and amend Zoning Ordinance Number 6 by moving the language regarding Community and Large-Scale Solar Energy Systems from Article VIII Section 23 to Article IX Section 27. Stacia Grayson seconded. The motion passed unanimously.

Legal: Nothing to report.

Roads: Jim spoke with one of the residents of the Torgeson Road. They were wondering if there was a decision made regarding the addition of a turnaround. It was believed that the Board decided to not move forward however Jim will further investigate.

Town Hall: There was a discussion regarding the current Covid-19 restrictions for the Town Hall. Question was asked do we update the website and newsletter regarding the language regarding covid restrictions and do we update any of our policies we have in place. It is the position of the board that if whoever is renting or using the hall be able to decide if they would like the attendant to wear masks. MATIT- Insurance Change: There were two emails from MATIT regarding insurance changes. First was an informational email informing townships that they are changing insurance carriers from Meadowbrook to a Trust owned software platform called Origami and they are implementing an online reporting system. Second was an email about liability coverage. Tim and Penelope raised concerns about our community center at the school and if we would be covered for that location. Tim will reach out to MATIT.

ARPA- American Rescue Plan Act: We received the final payment on July 6, 2022. ARPA Flyer: Tim drafted a flyer to mail our residents informing them of what ARPA is, to inform the residents that we are seeking community input on how to spend the funds and inviting them to an informal meeting. It was decided that Tim will revise the language, then work with Rolf and Nicole to finalize this for a newsletter.

Materials Management: There was some incidents over the last month where people are dumping not accepted items. Roger asked if we would have Ward come out and move one of the cameras after suggestions from Officer Johnson. We will also seek a quote on one more camera.

Cemetery: Do we have an exclusive agreement with Norm for the services? It is believed that we do not, and Molly can seek another company to do the work.

Communications: Hannah is working on updating the website and the July's newsletter has hit the boxes.

Personnel: IRS is increasing milage rate from \$0.585 to \$0.625 per mile.

Old Business: No old business.

New Business: Penelope attended the North Shore Management meeting in June. They are writing a new ordinance and will inform the Board of what was decided.

Correspondence:

- Gnesen Township Newsletter
- CVFD-Post Card
- Enbridge Pipeline Safety

Calendar Events and Meeting Schedule

- July 27, 2022 10:00 a.m. Public Accuracy Test
- August 9, 2022 7:00 a.m.- 8:00 p.m. Primary Election
- August 11, 2022 6:30 p.m. Town Board Meeting
- August 13, 2022 1:00 p.m.-4:30 p.m. Come on Home Party

Adjournment: Tim moved to adjourn the meeting at 8:45 p.m. Stacia seconded. The motion passed unanimously.