

Town of Duluth

Town Board Meeting June 9, 2022

Attendance: The regular meeting was called to order with the Pledge of Allegiance at 6:35 p.m. Supervisors Stacia Grayson, Chair Rolf Carlson, Jim Ward, and Penelope Morton were present. Supervisor Tim Strom was absent. Deputy Clerk Hannah Jurek and Clerk Nicole Chatterson were present.

Approve Minutes: Penelope moved to approve the May 12, 2022 minutes. Stacia seconded. The motion passed unanimously.

Approve Agenda: The agenda was approved as written.

Finances: The Treasurer was absent but provided the Clerk with the report. The Treasurer reported a beginning balance of \$672,027.25, with deposits of \$ 1,965.39, with expenses of \$23,974.17 and an ending balance of \$ 650,018.47. There was a question on what Metro Sales was. The claims were reviewed for payment. The payroll net pay account distributions and the claims list for approval were signed.

Public Comment

- Olson Road: The resident who had intended to speak at this meeting was not in attendance.
- Gordon Ramsay: Mr. Ramsay is running for St. Louis County Sheriff. He spoke with the Board regarding what his goals and plans are if he were to be elected Sheriff.

Department Reports

Police: Chief Padden announced his retirement after 34 years of service. Shawn has a candidate in mind since Paul declined the promotion to Chief. The Board agreed that Shawn will reach out to the candidate and start the background check and other tasks related to hiring an officer for the Town. The Board thanked Shawn for all the years of service and dedication to the Township. As for his police report, Shawn stated that it has been relatively quiet in the Township. There were some horses on the loose on the Shilhon road, and there was an event at the Town Hall on Memorial Day that required the assistance of the St. Louis County Sheriff's office.

Fire: The Fire Department thanked Shawn for all that he has done for our Township. Fire number signs: Bob spoke with Scott Witty and was provided four options. One, any project over \$25,000 needs sealed bids. Two, any project under \$25,000 the Town would need a minimum of two competitive quotes. Three, use an existing employee. Four, hire a temporary employee for the Township with the sole intent to install these signs. There was a discussion on what option the Board would like to pursue. Roger suggested that possibly Jody and himself could complete this project. A question was raised on how we will inform the remaining residents, who have not picked up their fire number. The Fire Department will work on writing a letter to inform them and will work with the Clerk's office to get them mailed.

Planning and Zoning: There were some issues raised regarding Stoney Point. There have been some trails cut in that area. People have also been relieving themselves, which raises a public health concern. Sue recommended increased police patrol along the Point. Chief Padden noted that during a shift they travel to Stoney Point 3-4/shift however, he will reach out the Sheriff's department and request more patrol along Stoney Point. Congdon Trust: Will be tabled to next meeting when Tim is present. Variance from St. Louis County: Sue recommended that we provide no comment and let the regulatory authorities, St. Louis County, make the decision. MS4: Liz will be working on MS4 training in June/July. Liz's Wages: Sue explained that the amount of work is increasing and requested that Liz's hours increase from 10 hours per week to 15 hours per week.

Motion: Penelope moves to increase Liz, Planning Assistant, to 15 hours a week. Jim seconded. The motion passed unanimously.

Legal: Bille case is closed.

Roads: Rodda is slowly getting caught up. Jim has been in contact with Scott from Edwards Oil, and we are on the list to received chloride. Jim also spoke with some residents regarding road conditions.

Town Hall: Stacia met with Nicole for a tour of the hall. She would like to compile a list of potential projects. Sue mentioned that there was a list compiled when the hall addition was built that Stacia could reference. The phone lines have been down since May 31, 2022. Nicole has been working with Zito to resolve that issue.

ARPA- American Rescue Plan Act: Nothing to report.

Materials Management: WLSSD Election on Wednesday June 29, 2022 at 1:00 p.m. in the County Auditor's office. Rolf will attend since it is required that one Board member must attend.

Cemetery: Memorial Day ceremony was held at the Town Hall due to weather. There was a good attendance from the community. Phil Carlson was the special guest speaker. Molly is looking into a secondary entrance on the Old North Shore Road.

Communications: Facebook page is live

Personnel: Nicole will be on vacation 6/28/2022-7/11/2022. Office will be closed on 6/28/2022 and 7/5/2022.

Old Business:

- Clover Valley Farmers Market: The market has been canceled and plan to review for next year.
- 2020 Census review: The Board is not going to contest the total.

New Business:

- Junk Yard Complaint: Home on the corner of Bergquist and Shilhon Roads. A resident from the road stopped by the office to note a complaint regarding a house on their road. Stating that there is junk, garbage, and lot of rubbish. It is noted that the owner lives there now unlike before. Sue viewed the property and said that there are a couple of campers.

Correspondence

- Gnesen Township Newsletter
- MAT- Membership Cards
- Magdisck-Thank you email
- CLP Annual Report
- Invitation to celebrate the end of Homeless Vet in St louis county on June 16 at 10 a.m.

Calendar Events and Meeting Schedule

- WLSSD Election Wednesday June 29, 2022 at 1:00 p.m. in the County Auditor's office.
- Town Board Meeting July 14, 2022 at 6:30 p.m.
- Town Board Meeting August 11, 2022 at 6:30 p.m.

Adjournment: Stacia moved to adjourn the meeting 8:05 p.m. Jim seconded. The motion passed unanimously.