

Town of Duluth

Town Board Meeting March 10, 2022

Board of Canvass: The Board of Supervisors conducted the Board of Canvass per MN § 205.185 subd. 3. The Board of Supervisors canvassed the returns and declared the results of the election to be true and accurate.

Attendance: The regular meeting was called to order at 6:30 p.m. with the Pledge of Allegiance. Supervisors Tim Strom, Penelope Morton, Rolf Carlson, Michael Kahl, and John Schifsky were present.

Approve Minutes: John moved to approve the February 10, 2022, minutes with the adjustment of Penelope's name from Penny to Penelope; Michael seconded the motion. The motion passed unanimously.

Approve Agenda: The agenda was approved.

Finances: The Treasurer reported a beginning balance of \$728,840.68, with deposits of \$52,172.65, with expenses of \$53,792.58 with an ending balance of \$727,220.75. The Taconite Production Tax was received this past month along with the Road Tax. Mel asked Michael about the crushing fee. He clarified that it is what he requested and is located at the Fox Farm Pit. Mel will void the US Bank claim 2858 on her end to match the Clerk. Tim motioned to approve claims and payroll net pay account distributions. Penelope seconded. The motion passed unanimously. The claims were reviewed and were approved for payment; the payroll net pay account distributions and claims list for approval were signed.

Public Comment: No public comment.

Department Reports

Police: GM Financial-Loan signature.

Fire: Nothing to report.

Planning and Zoning: Last month there was a short-term rental hearing; a decision was not reached, and it was continued to next month. St. Louis County Subdivision Ordinance Amendments: Sue reported that there are minor wording changes, and the Commission will provide a report to the Board. Coastal Program: Sue and Liz have written two grants, one for educational training and the other for brochures regarding the updated Ordinance and Comp Plan. The Planning Department is working on creating fill-able forms for LUP's and other permits like CUP's online.

Flood Plain Ordinance Resolution 03102022B: By signing this resolution, this will allow Township residents to apply for flood plain insurance if they reside within in a flood plain. Penelope motioned to adopt the Resolution 03102022B, Tim seconded. The motion passed unanimously.

Legal: The Bille variance: Court of Appeals decided that the Town's decision was upheld.

Roads: Pretty good month. There was an issue on Olson Road with plowing and garbage cans but that was resolved. Michael will draw up a contact list that he has acquired over the last few years. He has not had the chance to drive the Mace and Englund Roads yet, Wildwood is down to dirt. Rodda may want to raise rates because of rising fuel prices. We are in a 2-year contract of \$100/ hour, and he may want to raise it to \$110/hour. Michael will also compile a list of potential projects for roads for the upcoming season.

Town Hall: The new printer has been delivered and installed. It is working wonderfully. Thank you to Nicole and Hannah for how smoothly the Annual meeting and Election went. We noticed during the Election that the Town Hall took a long

time to heat up. We will get a call in to Max. Property survey for the Town Hall, Hannah has been looking for it. She placed a call to Tony Lueck, and he will look into his records and get back to us.

Camera quote: We received a quote from Jaws Computer regarding the camera upgrade/replacement of the old system for the Town Hall. Tim made a motion that Nicole and Rolf move forward and authorized expenditures up to \$1,500.00 on installation of new cameras for the Town Hall; Penelope seconded the motion. The motion passed unanimously.

Polling Place Resolution 03102022: After decennial redistricting, MN Statue 204B.14 requires passing a resolution to redistrict/reestablish precinct boundaries and reestablish polling place after the Congressional and Legislative redistricting plans have been released. Even if there are no changes. There are no changes to Duluth Township Precincts or Polling Place. Penelope made a motion to accept the Resolution 03102022; John seconded. The Resolution passed unanimously.

American Rescue Act: There are two documents, Award Terms & Conditions Document and Assurance of Compliance with Title VI of the Civil Act of 1964, that need to be signed to remain compliant. Tim moved that Nicole and Rolf will sign all necessary paperwork for ARPA. John seconded. The motion passed unanimously.

Materials Management: Grant paperwork has been submitted.

Cemetery: Nothing to report.

Communications: Hannah provided a short presentation regarding a potential Facebook page for the Board to think about. No decision was made.

Personnel: Nothing to report.

Old Business: Nicole will reach out the School and Vic Lund to determine a date for a meeting regarding the St. Louis County Road project. She will look at dates after the April meetings, most likely in May or June in the evening.

New Business: No new business.

Correspondence:

- Gnesen Newsletter
- Canosia Newsletter
- Powerlines Newsletter
- Duluth township newsletter.

Calendar Events and Meeting Schedule:

- MAT Spring Short Courses March 14-16, 2022, 8:00 a.m.- Noon
- Planning 101 April 7, 2022, 6:30 p.m.
- Ordinance 6 Review April 12, 2022, 6:30 p.m.
- Town Board meeting April 14, 2022, 6:30 p.m.
- Local Board of Appeal and Equalization April 19, 2022, 4:00-5:00 p.m.

Adjournment: Michael motioned to adjourn at 8:05 p.m. Penelope seconded the motion. The motion passed unanimously.

The image shows two handwritten signatures in black ink. The signature on the left is 'Rolf' followed by a surname that is partially obscured but appears to be 'C...'. The signature on the right is 'Nicole A. Chatterton' with a large, sweeping flourish at the end.