

Town of Duluth

Town Board Meeting March 9, 2023

Call to Order: The regular meeting was called to order with the Pledge of Allegiance at 6:32 p.m. Supervisors Tim Strom, Chair Rolf Carlson, and Stacia Grayson were present. Fire Chief Bob Engelson, and Police Chief Mark Haselow were present. Treasurer Melinda Peulen, Planning Director Liz Strohmayer, Deputy Clerk Hannah Jurek, and Clerk Nicole Chatterson were also present. There were six community members in the audience.

Approve Minutes: January 21, 2023, ARPA Fund Meeting; February 9, 2023 Regular Board Meeting; February 14, 2023 Budget Meeting; February 21, 2023 Board of Audit; February 21, 2023 ARPA Fund Meeting; Tim moved to approve all the minutes as written. Stacia seconded. The motion passed unanimously.

Approve Agenda: The agenda was accepted as written with the change of header date.

Treasurers Report: Treasurers provided a report with a beginning balance of \$860,357.87 with deposits of \$39,786.33 , Expenses of \$40,519.13 and an ending balance of \$859,625.07. Tim raised a question regarding the high disbursements for the police department. Nicole and Mel will investigate that. The payroll net pay account distributions and the claims list for approval were approved and signed.

Public Comment: Nathan Nesgoda, and some neighbors from the Torgeson Road were in attendance to discuss a bid that he requested from Rodda for a turnaround. Tim asked what the Board can do from now until the April meeting. They asked for sanding, ditching, for the Board to investigate the legal side of this situation, and solidify that Torgeson Road will be ditched for spring. The Board suggested to the Torgeson Road residents to attend the Annual Meeting on March 14, 2023. Tim agreed that drainage needs to be addressed, this should be addressed by Rodda this spring.

Department Reports

Police: We had a complaint filed against the Police Department, specifically against Shawn from a former resident. Mark reached out to Shawn and will get this resolved.

Fire: The check was cashed for the new fire truck. Bob had a question regarding the disposal of the old ambulance (the truck that is being replaced). Bob estimates the rig's value of \$5,000.00. Some options include selling or donating it. Bob informed the Board that Kelsey, Mn is restarting their Fire Department. Bob might reach out to them to see if this may be something they want. Originally, this was a donated rig from Gold Cross. The Board will leave this decision to the Fire Department if they decide to donate it to something other than another Fire Department.

Planning and Zoning: There are two public hearings for March. There was a certified letter that Mr. Witty sent to resident Jack Nelson. Mr. Nelson rejected the letter. Liz will now have our Police Department serve this letter. The Commission has sent a recommendation to place a moratorium on THC products. Liz and Tim spoke regarding this earlier today. Some communities have put moratoriums on this, this has been more geared towards larger communities. There were three things brought up: 1. If we were to do the moratorium, what is required from the Town. 2. What happens if we don't put a moratorium? Answer: Then, the Board could go to the Commission and request that they address this in the ordinance. 3. If a person purchased a commercial area, they could move forward and have a THC business. This is less likely since we have very few commercially zoned parcels in our community.

Recommendation for a Moratorium: "The Commission unanimously approved a motion to recommend to the Town Board that the Board adopt a moratorium on any THC related businesses, including distribution, manufacture, retail, and storage, for a period of 12 months. "

Legal: Nothing to report.

Roads: Nothing to report

Town Hall: The Clerk requested that any claims for payment MUST be submitted by noon on Wednesday before the Board Meeting. The Town received a quote from Les Grumdahl for the replacement of thirteen windows in the Main Hall. There were two options presented:

1: We propose to furnish labor and materials to replace (13) windows using Infinity from Marvin Ultrex Fiberglass double hung replacement windows with low E2/Argon dual insulated glass, colonial grids between the glass, half screens, locks, hardware, tilt and wash, white exterior and EverWood pre-stained interior. Exterior Trim to be reused and interior trim to remain. Sales Tax and disposal included. \$29,371.00

2. Same as above with white interior. \$24,708.00

Since this quote is above the threshold, the Town will seek more bids. The Town also received a quote for a water treatment system, (filter system) from Advanced Water Treatment for a total of \$3,990.00. This would include a twin water conditioner, with the first fill of salt, and any parts. It will also include a 20" sediment filter housing unit with filter. The Board will follow up on this discussion at the next meeting.

ARPA- American Rescue Plan Act: How does the Board want to present the information gathered at the February 21, 2023, meeting, for the Annual Meeting? At the Annual Meeting Rolf will explain the meetings we have had, the data we collected from the meeting, for those who attended. There was a discussion from a community member stating that they feel that this does not accurately reflect the whole community. It was noted that the last ARPA meeting was to gather opinions from community members.

Materials Management: Recycling is busy despite the weather. Carolyn has submitted the WLSSD grant for roughly \$15,000.00. That grant should be received by May or June. Carolyn thanked Tim and Rolf for being good stewards for the community. Tim thanked Carolyn for the work she did for the grant application.

Cemetery: Nothing to report.

Communications: Nothing to report

Personnel: Nicole hired two new election judges for this election cycle.

Old Business: Nicole needs Larry Mattson telephone number to follow up on the voting booths.

New Business: Email from Deserae Hendrickson with MN DNR RE: Sucker River Tax Forfeit Parcel

Correspondence:

- Gnesen Township Newsletter
- Lakewood Township Newsletter
- CLP Powerlines
- WLSSD
- Letter from MATIT
- Les Grumdahl: Quote Package
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Calendar Events and Meeting Schedule:

- a. March 14, 2023: Township Election 7:00 a.m.-8:00 p.m. and Annual Meeting 8:15 p.m.
- b. March 16, 2023, 6:00 p.m. Board of Canvass
- c. March 21, 2024, Alternate bad weather date for Election 7:00 a.m-8:00 p.m. Followed by the Annual Meeting 8:15 p.m. Board of Canvass to immediately follow the Annual Meeting.
- d. April 13, 2023, 6:30 p.m. Town Board Meeting
- e. April 18, 2023, 4:00-5:00 p.m. Local Board of Appeal and Equalization (Tentative)

Adjournment: Tim moved to adjourn the meeting at 8:13 p.m. Stacia seconded. Motion passed unanimously.